

2012 SAFETY GRANT

Program Goals

The goal of this program is to assist West End business members with implementing measures to protect their property, staff, customers and inventory. This program helps enhance safety and reduce vandalism in the West End.

How the Program Works

As a BIZ member, decide how you wish to enhance the safety of your property. Submit your plan using the attached application form. Approval will take place at regular Safety Committee meetings, based on how well your proposed project meets the program criteria. Applications will be accepted as long as funding is available. Successful applicants will be advised within two weeks of the meeting date. The project must be completed and all bills paid, before submitting your claim for reimbursement. All work must be completed within the 2012 calendar year.

Who Can Apply

Members of the West End BIZ can apply for this grant. A member is anyone who owns or operates a business within the boundaries of the West End BIZ and pays business tax.

Eligible Amounts

Safety Grants provide reimbursement of up to 1/2 (half) of the total project's cost, to a maximum grant of \$500. Example: If your approved project has a total cost of \$1,000 or more, you will receive the maximum grant of \$500.

Program Criteria

The West End BIZ supports projects that:

1. Reduce vandalism to property, such as graffiti, broken windows and damage to signage
2. Increase staff and customer safety
3. Reduce shoplifting and/or robbery
4. Reduce or eliminate undesirable after-hours activities

Examples of safety and security initiatives that are encouraged are:

- Door alarms
- Video surveillance systems
- Shatterproof window coatings
- New break-proof exterior windows
- Exterior doors and locks
- Entryway enhancements such as accessibility modifications, lighting, steps, etc.
- Counterfeit money detectors

How to Apply

Call the West End BIZ office at 954-7900 to have an application e-mailed, faxed or mailed to you. Or, stop by the office (581 Portage Ave) to pick one up. Grants are also available for download from our website (www.westendbiz.ca).

Approval & Payment

Grants are reviewed as they come in. If your application is approved you will receive a notification letter/e-mail from the BIZ confirming your approved grant and a claim form for reimbursement of eligible expenses to be used once your project is completed. Submit as per the instructions on the claim form. The BIZ's goal is to ensure that the entire process is user friendly and fast, to help you get your project completed as soon as possible.

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Terms and Conditions

- You must obtain and submit 2 pricing quotes for the work you wish to perform.
- Applicants are strongly encouraged to use local West End businesses where possible.
- All work must be done by a licensed and/or bonded contractor or other tradesperson. No sweat equity will be eligible for financial reimbursement.
- Please make sure all your project costs are included in the initial application. Additional costs will not be considered once the project application is approved.
- The amount you are approved for, as will be stated in your confirmation letter, is the maximum amount eligible for reimbursement. You will only receive 1/2 (half) of your **actual** total project cost, even if less than the **original** total project cost, again as stated in your confirmation letter.
- **Costs related to zoning, permits, administration, legal and financing services are not eligible for reimbursement.**
- **Taxes are also not eligible for reimbursement.**
- The grant covers new projects only. **Work commenced or completed prior to written approval of the application by the West End BIZ is not eligible for reimbursement.**

APPLICANT INFORMATION

Business Name: _____

Mailing Address: _____ Postal Code: _____

Contact Name: _____ Phone: _____

E-Mail: _____ Fax: _____

Business Tax Roll Number * : _____

* (5 digit number provided by City on City of Winnipeg Business Tax Statement)

Property Owner's Name (if different): _____

Owner's Address: _____ Postal Code: _____

Phone: _____

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PROJECT INFORMATION

Address of location to be improved: _____

Type of Business: _____ Business frontage _____ ft.

Please describe the planned safety project in detail. Provide copies of any sketches, or specifications related to the proposed improvements. Be as specific as possible and use a separate sheet if necessary.

1. What is it that you would like to do?

2. Why do you think this initiative is necessary? Are you having a specific problem?

PROJECT ESTIMATES

Two estimates for all work to be done must be obtained and included. Only include copies of your estimates; retain the originals. Please provide a complete breakdown of the anticipated project expenses from the contractor you would prefer to use below:

Cost of Materials: _____ Cost of Labour: _____

Total Cost of Project: _____

Names of Contractor(s) to be used: _____

Is your preferred contractor a West End BIZ Member? (Circle one) YES NO

If not, why not? _____

CERTIFICATION (To be completed by the BIZ Member)

I hereby certify that the information provided in this application is true and accurate to best of my knowledge and that I have read and understood the terms and conditions of the grant application.

Applicant's Name & Title (Print): _____

Signature: _____ Date: _____

The following is to be completed by the building owner, if different from applicant:

I hereby authorize the above application to be made and if it is approved I will permit the project to proceed on my premises.

Owner's Name (Print): _____

Signature: _____ Date: _____