

## JOB DESCRIPTION

### POSITION

The West End BIZ has many programs that enhance the beauty and cleanliness of Winnipeg's West End. A member of the Street Neat Team is responsible for helping improve the perception and well-being of our community by providing street cleaning, removing unsightly graffiti, minor repairs and street beautification (planting of flowers and shrubs), and other related services. We also rely on Street Neat team members to act as an ambassador for the BIZ by providing information to businesses, residents and visitors to ensure that the image of the BIZ is a positive one.

### REPORTING

The Street Neat Team member reports to the Maintenance Operations Coordinator and will work in a close team environment with the Street Neat Team leader and other BIZ departments. All staff positions are ultimately responsible to the Executive Director.

### MAIN AREAS OF RESPONSIBILITY

- Remove litter from sidewalks, green spaces, and other public places;
- Plant, water and maintain plants and shrubs in green spaces, street side planters and hanging baskets;
- Operate truck for watering and other job related equipment;
- Follow directions, understand and enter information to work lists using a smart phone;
- Qualified staff will be required to operate a Bobcat Toolcat for some tasks;
- Empty garbage and recycling containers from BIZ receptacles;
- Operate a line trimmer and push mower to remove weeds and cut tall grass;
- Trim shrubs and dead branches from trees (those within normal reach only);
- Minor repairs, including but not limited to, painting benches, garbage bins and other street furniture;
- Wash various street elements. This may require the use of a gas powered pressure washer;
- Remove small graffiti tags and posters from poles, benches or similar locations;
- Assist in large scale graffiti removal tasks under the direction of senior staff;
- Report any concerns or feedback from businesses or residents;
- Act as an ambassador to the area by providing information to business owners and residents;
- Other duties or projects as required.

### QUALIFICATIONS

Candidates must be self-motivated, responsible and reliable, hardworking and punctual. Must be able to work outdoors alone or on a team. Must be able to work outdoors in all weather conditions. A cheerful disposition and outgoing attitude are needed for the interaction with BIZ businesses, community residents and visitors to the area. Must be able to perform all physical duties as required for the position, including but not limited to; ladder climbing, moderate lifting, overhead reaching, extensive walking and equipment operation. Must be able to communicate, clearly understand written documents and task assignments in English. **A valid driver's license with a clean abstract is required.** ¾ ton truck driving experience an asset. Skid-steer or similar heavy utility vehicle experience an asset. Candidates may be asked to demonstrate their abilities.

### OTHER

This job is open to all ages. However, some openings for this position is funded by Urban Green Team, requiring the applicant to be 29 years of age or younger, live in Manitoba, and legally entitled to work in Canada. Aboriginal Peoples, Persons with Disabilities and Members of Visible Minorities are encouraged to apply.

### WORK ENVIRONMENT

The Street Neat Team works outdoors every day, in all weather conditions. Paid training will be provided and a uniform will be supplied. Kitchen facilities and locker are available to staff. We are located on a main bus route. Enjoyable and supportive work environment.

### HOURS OF WORK / WAGES / OTHER

Hours are 7:30 am to 3:30 pm with a ½ hr unpaid lunch break not included for a total of 7.5 paid hours per day, 37.5 per week. Days of work are generally Monday to Friday. Occasional Saturdays or Sundays may be required to ensure plant care during hot weather and/or assistance with special events. **\$14.75** per hour. The term runs from **May 4, 2020 to August 21, 2020. To apply send cover letter and resume to [ryan@westendbiz.ca](mailto:ryan@westendbiz.ca)**

***Note: Position eligibility may be subject to grant providers specific criteria and requirements. All positions are subject to available funding.***