

JOB DESCRIPTION

POSITION

The Street Neat Team leader is an exciting on-the-street position to help improve the overall look and feel of the community. The Street Neat Team is responsible for helping improve the perception and well-being of our community by providing street cleaning, removing unsightly graffiti, minor repairs and street beautification (planting of flowers and shrubs), snow removal, and other related services. We also rely on Street Neat team members to act as an ambassador for the BIZ by providing information to businesses, residents and visitors to ensure that the image of the BIZ is a positive one. The number of Street Neat Team varies in size throughout the year with up to 10 members in the summer and as few as two in the off season. The Street Neat Team Leader will work on the street with team members on day-to-day tasks and assist with team guidance, coaching, ensuring safety procedures are followed, and effectively improving the well-being of the community.

The successful candidate must be self-motivated, have a mechanical aptitude and be organized, responsible, reliable, hardworking and punctual. Must have a passion for the environment, must have the discipline to work effectively unsupervised and problem solve; must be physically able to walk long distances in all weather conditions; must be physically able to carry heavy items while walking and shovel snow for extended periods; must know how to use hand tools, power tools and gas powered tools; must be able to drive mobile utility equipment for long periods. A cheerful disposition and outgoing attitude are needed for the interaction with businesses, community residents and visitors to the area;

REPORTING

The Street Neat Team Leader reports to the Maintenance Coordinator and will work in a team environment with other BIZ staff. All staff positions are ultimately responsible to the Executive Director.

MAIN AREAS OF RESPONSIBILITY

Community Maintenance

- Skillfully operate a ¾ ton truck or similar vehicle to travel to job locations;
- Skillfully operate Bobcat Toolcat to clear sidewalks of snow and debris and various other tasks;
- Remove litter from sidewalks, green spaces, and other public places;
- Plant, water and maintain plants and shrubs in green spaces, street side planters and hanging baskets;
- Operate gas powered equipment such as; pressure washer, leaf blower, generator, lawn mower, etc
- Empty garbage and recycling containers from BIZ receptacles;
- Repairs, including but not limited to, painting benches, garbage bins and other street furniture;
- Install bike racks, benches, and other items onto public sidewalks;

Graffiti Removal

- Skillfully operate a cargo van or similar vehicle to travel to job locations;
- Remove or conceal graffiti, and determine the best process of doing such (remove by pressure wash, chemical wipes or paint over), based on the affected surface;
- Operate various equipment such as paint sprayers, generators, gas powered pressure washers and air compressors;
- Obtain waivers signed by area businesses and residents;

Leadership

- Assist with supervision and task delegation and seeking out tasks for Street Neat Team as directed by the Maintenance Coordinator;
- In the absence of the Maintenance Coordinator, the team leader will be in charge of Street Neat Team.
- Ensure BIZ policies, regulations and safe work procedures are followed;
- Training seasonal staff.

Administration

- Enter daily statistics to database via smart phone or computer;
- Communicate with city department / individuals, via phone, text message and email;
- Collaborate with the maintenance coordinator to make improvements to procedures, and policies;
- Ensure BIZ policies, regulations and safe work procedures are followed.
- Other duties or projects as required.

QUALIFICATIONS

Have mechanical aptitude. Candidates may be required to complete an aptitude test.

Minimum one year experience in a leadership role,

Able to lift and move 65lbs/30kgs unassisted.

Perform all physical duties as required for the position, including but not limited to; ladder climbing, moderate lifting, overhead reaching, extensive walking and equipment operation.

Valid driver's license.

Driver's abstract must be provided.

Must be able to speak / communicate clearly in English.

WORK ENVIRONMENT

Street Neat Team members work outdoors every day, in all types of weather conditions. Paid training will be provided, a uniform and personal protective equipment will be supplied. Kitchen facilities and locker are available.

HOURS OF WORK / WAGES / OTHER

7-7.5 hours per day. Generally, Monday to Friday 7:30/8:00 am to 3:30 pm. Occasional Saturdays or Sundays may be required. Salary range:\$30,500 to \$33,000 depending on experience. Benefits package available.

Apply to ryan@westendbiz.ca