

JOB DESCRIPTION

POSITION

A member of the Street Neat Team is responsible for helping improve the perception and well-being of our community by providing community cleaning services such as; removing graffiti, litter removal, conducting minor repairs, planting of flowers and shrubs, snow removal, and other related services. The Street Neat Team member must be self-motivated, responsible and reliable, have an eye for details, good memory, hardworking, able to work under minimal supervision and be punctual. A cheerful disposition and outgoing attitude are needed for interactions with businesses, community residents and visitors to the area. Street Neat Team members must care about making a positive difference in the community. At times, the work is physically demanding. Team members must be able to perform physical duties as required for the position, including but not limited to; ladder climbing, moderate lifting, overhead reaching, equipment operation, walking or standing for the entire length of a shift, shoveling snow.

A valid driver's license with a clean abstract is required.

REPORTING

The Street Neat Team member reports to the Maintenance and Operations Coordinator and will work closely with Street Neat Team leaders and other team members and BIZ staff. All staff positions are ultimately responsible to the Executive Director.

MAIN AREAS OF RESPONSIBILITY

- Remove graffiti; based on the affected surface, determine the best process (pressure wash, soda blast graffiti wipes or painting);
- Interact with area businesses and residents to obtain graffiti service release forms;
- Operate van, truck, and utility vehicles for transportation to job sites;
- Operate hand power tools and gas powered equipment, ones typically used for outdoor maintenance;
- Remove litter from sidewalks, green spaces, and other public places;
- Empty garbage and recycling containers from BIZ receptacles;
- Track statistics, report data, and follow instructions via the use of a smart phone or tablet;
- Assist with minor repairs, including but not limited to, painting benches, garbage bins and other street furniture and part replacements;
- Report or attend to as required, any street hazards, and areas in need of clean up or maintenance / repair
- Act as an ambassador to the area by looking out for the best image of the zone and providing information to business owners and residents as requested;
- Provided information and assistance to business owners and residents;
- Assist with other duties or projects as required

QUALIFICATIONS

Training will be provided, **however experience with related work duties, equipment and workplace health and safety requirements is considered an asset.** A valid class 5 driver's license with a good driving record; Must be able to communicate, clearly understand written documents and task assignments in English.

WORK ENVIRONMENT

The Street Neat team will work outdoors each day. Candidates must therefore be able to work in all types of weather conditions. Kitchen facility, lunchroom, and locker available.

HOURS OF WORK / WAGES

Operating hours are between 7:30/8:00 AM to 3:30 PM Monday to Friday; however, the occasional Saturday or Sunday is required for special events or situations. Rate of pay is **\$15.00** per hour.

Hours vary to operational needs. October - March: 14 hours per week, September & April: 15 hours per week, May – August 37.5 hours per week.

TO APPLY

Please submit resume and cover letter to (ryan@westendbiz.ca) or fax 204-772-8604.