

# STREET NEAT TEAM MEMBER

(Full Time – Permanent)

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## JOB DESCRIPTION

### POSITION

The Street Neat Team is responsible for helping improve the perception and well-being of our community by providing community cleaning services such as; removing graffiti, litter removal, conducting minor repairs, planting of flowers and shrubs, snow removal, and other related services. The Street Neat Team member must be self-motivated, responsible and reliable, have an eye for details, good memory, hardworking, able to work under minimal supervision and be punctual. A cheerful disposition and outgoing attitude are needed for interactions with businesses, community residents and visitors to the area. Street Neat Team members must care about making a positive difference in the community.

### REPORTING

The Street Neat Team member reports to the Maintenance and Operations Coordinator and will work closely with Street Neat Team leaders and other team members and BIZ staff. All staff positions are ultimately responsible to the Executive Director.

### MAIN AREAS OF RESPONSIBILITY

- Remove litter and debris from sidewalks, green spaces, and other public places;
- Empty garbage and recycling containers from BIZ receptacles;
- Use a smart phone to follow work order lists, close off completed jobs, data entry;
- Report or attend to, street hazards, damaged items, and areas in need of clean up or maintenance / repair;
- Operate van, truck, and utility vehicles for transportation to job sites and snow clearing;
- Operate hand power tools and gas-powered equipment, such as ones typically used for outdoor maintenance;
- Remove graffiti, water and maintain flowers, installation and removal of seasonal flowers;
- Shovel snow away from parking pay stations;
- Interact with businesses and residents to obtain graffiti service release forms;
- Conduct minor repairs, including but not limited to, painting benches, garbage bins and other street furniture and part replacements;
- Other duties or projects as required

### QUALIFICATIONS

- Physically capable to walk or stand for the entirety of a shift, climb ladders, shovel snow, chip ice and other physically demanding tasks;
- Capable of lifting 65lbs/30kgs unassisted;
- A valid class 5 driver's license and can present a good drivers abstract;
- Have general mechanical aptitude and knowledge of tools,
- Must be able to communicate, clearly understand written documents and task assignments in English.

### WORK ENVIRONMENT.

- Days are spent outdoors. Heat, cold or wet weather may present occasional unfavorable conditions.
- Candidates must be able to work in all types of weather conditions.
- Kitchen facility, lunchroom, and staff area available.
- Training, uniform, and personal protective equipment will be provided.

### HOURS OF WORK / WAGES

Operating hours are between 7:30 / 8:00AM to 3:30 PM Monday to Friday; however, the occasional Saturday or Sunday may be required for special events or situations. Rate of pay is **\$15.25** per hour.

37.5 hours per week May 1 – September 30

35 hours per week October 1 – April 30

### TO APPLY

Please submit resume and cover letter to ([ryan@westendbiz.ca](mailto:ryan@westendbiz.ca)) or fax 204-772-8604.